# St. Michael's Church of England, VA, Primary and Nursery School

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**Dream, Believe, Achieve**

We are a school, rooted and inspired by Christian values, which nurtures children to achieve infinitely more than we might ask or they may dream; empowering them so they can flourish as confident citizens now and in the future.

– Ephesians 3:20 "Now all glory to God, who is able, through his mighty power at work within us, to accomplish infinitely more than we might ask or think."

3rd September 2020

Dear Parents and Carers,

We are looking forward to your children joining us next week for the start of an exciting new year. This letter aims to clarify a few items from earlier letters and give you the new details on how to order food and our Tea and Breakfast club.

**LUNCHES**

For the first half term our kitchens will be offering a limited menu of baguettes, the menu is attached to this email and is on the front page of the school website. We hope to be able to start providing hot meals after the half term break.

Lunches must be ordered via the PARENT PORTAL http://secure.pupilasset.com or via the Pupil Asset app. For children in year 3 or above the lunches cost £2.50 per day and this is paid via the parent portal or app. Reception to year 2 children have their lunches paid for by the government.

**SNACKS**

Nursery to Year 2 children are provided with a fruit snack. Pupils in year 3 and above are invited to bring in their own small healthy snack for the morning.

Please remember all children need to bring in fresh water daily in a water bottle.

**TEA AND BREAKFAST CLUB**

Breakfast club runs from 7.30am to 8.45am and costs £5.00 per session.

Children will be offered a light breakfast of toast or cereal while at breakfast club.

Tea club runs from 3.05 to 4.30pm and costs £6.00 per session

Children will be offered a light snack at tea club.

To book at place at tea or breakfast club email Fiona at office@st-michaelsaylsham.norfolk.sch.uk with the subject line TEA or BREAKFAST CLUB. Payment must be made in advance by the parent portal or app.

**PARENT PORTAL**

All parents who have registered an email address with the school can access their child's Pupil Asset account. The first time you access this you will be asked to set up a password. Payments can be made via the "school shop" and lunches order via the "Meals." The phone app user guide has been attached to the email accompanying this letter.

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**UNIFORM**

During the COVID pandemic we ask that children come to school wearing their PE kits on the day they have PE. You will be notified of this day by your class teacher. As the weather is already turning they should have tracksuit bottoms or leggings and a hoodie or sweatshirt. These do not need to be school colours.

Your child will also need to wear trainers on these days – not plimsolls and again they do not need to be a specific colour. We do not wish to add any extra expense onto our families.

Wellies will be needed for Apple and Acorn class every day so it would be good to leave a pair at school. The other year groups should only need wellies on their forest school days.

Normal uniform should be worn on all other days. Please remember to remove nail polish, tattoos and ear rings etc. before term starts.

**DROPPING OFF AND COLLECTIONS.**

**Please be assured there will be signs up to let you know where you need to go.**

**Acorn class –** Parents will take their children to the outside play area behind the nursery in the morning for drop off and wait in the sensory garden to collect their child at the end of their session.

**Apple class** – Apple children will come into school via the Apple class outside door near the school office where they will be met by their teacher. They will also leave by this door at the end of the day.

**Beech class** – Beech children will enter via Chestnut classroom and walk through to Beech class. **Beech class children will be collected at the end of the day from the Ark where they will be having their story time.**

**Chestnut class** – Chestnut children will enter their classroom through their classroom door directly from the school playground and leave the same way.

**Rowan class –** Rowan children will leave their parents on the playground and walk round the path to the left of the building and come in via the back door. They will leave by the same route.

**Maple class** - Maple children will enter their classroom directly from the playground and leave the same way.

Main School Teachers will be on the playground at 8.45 to welcome their children into the class. If you arrive after that time your child should make their own way to their classroom. Please remember that parents will need to stay on the playground and not come into the building. If you need to speak to your class teacher, please phone or email Fiona in the school office to make an appointment.

For the first half term we will have a soft start and end to the day to allow for social distancing on the playground therefore drop off is between 8.45 and 9.00 and collection is between 3.00 and 3.20.

I'm sure there will be more information to come as we move forward next week. Thank you for your time and patience in this unconventional time.

All the best,

John Neenan

Headteacher/SENDCo